



PO Box 351
Dobson, NC 27017
Phone: 336-356-8962
Fax: 336-356-4836

ACCOUNT TERMINATION REQUEST

I am requesting services be terminated on the following date: _____ / _____ / _____

ACCOUNT HOLDER INFORMATION

Account Number: _____

Full Legal Name: _____

Current Service Address: _____

Mailing Address for Final Bill: _____

Telephone Number: _____

Renter's Deposit Refund

- ❖ Account deposits will be applied to the account holder's final bill.
- ❖ Any remaining balance should be paid by cash, card, or check at Dobson Town Hall or mailed to PO Box 351 Dobson, NC 27017.
- ❖ Payments can also be made online at www.Dobson-NC.com
- ❖ Any deposit amount that is left over will be mailed to the account holder in the form of a check.
- ❖ Please allow up to 60 days for the Town to process and return your deposit.

*The account holder is responsible for all metered consumption until a final meter reading is taken. The actual date of the final meter reading may or may not be the exact date requested, but will be within 72 hours of the date requested. The more time between the date of this termination request and the requested date of termination, the more likely the final meter reading will be on the requested termination date. The Town reserves the right to use your deposit to pay any balance on you account if it becomes delinquent at any time.

I hereby agree to the above termination agreement, signed: _____

FINAL METER READING TAKEN-
FINAL BILL SENT OUT-
PAYMENT RECEIVED-
DEPOSIT USED-

FINAL METER READ/DATE: