

TOWN OF DOBSON, NORTH CAROLINA

Board Of Commissioners Regular Meeting Minutes August, 25th 2011

PRESENT

Mayor: Ricky K. Draughn



Mayor Pro Tempore: Lana Brendle

Commissioners: Wayne Atkins
Todd Dockery
John Lawson
Gerri Martin

Staff: Town Manager Josh Smith
Assistant Town Manager Tom Hart
Town Attorney Hugh Campbell
Police Chief Shawn Myers
Public Works Director Michael Frazier

MINUTES

- **Mayor Draughn Called the Regular Meeting to Order at 6:00PM**
- **Public Hearing: Board's intent to close Folger Street at Main Street**

Resolution of Intent was adopted last Board meeting, Commissioner Lawson made a motion, seconded by Commissioner Dockery, and the Board unanimously approved.

- **Agenda Item 1: Consider Minutes From July 28th, 2011 Meeting**

Commissioner Dockery, seconded by Commissioner Martin, made a motion to accept the Minutes as presented. The Board unanimously approved the Minutes from the July 28, 2011 Meeting.

- **Agenda Item 2: Public Comment**

The Mayor opened the meeting to public comment, nobody wished to address the Board.

- **Agenda Item 3: Update on Economic Development – Todd Tucker**

Todd Tucker addressed the Board about various projects from earlier in the year. Pittsburg Glassworks went to Elkin and has started hiring some key people. MVP group bought the old Colonial Candle building just outside of Elkin. Due in part to the EDP's effort to retain businesses Burton Signworks expanded in Mount Airy.

➤ **Agenda Item 4: Review of Fiscal Performance Report**

Assistant Town Manager Tom Hart reported no notable revenues or expenses as of the close of July.

➤ **Agenda Item 5: Consider adoption of a Cash Management Policy**

Staff presented a policy for adoption that guides the Town's basic financial procedures and incorporates many of the Auditor's recommendations from the last audit. A motion was made by Commissioner Dockery, seconded by Lawson, and the Board unanimously approved the Cash Management Policy.

➤ **Agenda Item 6: Designate area on North Main Street in front of The Lantern as "No Parking"**

Town Manager Josh Smith was informed the Board that several residents and business owners have expressed concern regarding cars parked along the street in front of The Lantern. Visibility for cars turning from Woltz Street onto North Main Street is frequently obstructed. A motion was made by Commissioner Lawson, seconded by Commissioner Dockery, and the Board unanimously voted to make a No Parking zone in front of The Lantern.

➤ **Agenda Item 7: Board Appointments**

Town Manager Josh Smith informed the Board that Terry Warren was interested in an appointment to the Commissioner Dockery, seconded by Commissioner Lawson, and the Board unanimously approved the appointment. Town Manager Josh Smith advised the Board that the Library Board has a vacancy but that nobody had expressed an interest in the appointment at this time.

➤ **Agenda Item 8: Town Projects**

Adams-Heath is drawing up the Twin Oaks water extension. Grant funds are expected to be available for the project. Hobbs Upchurch offered to apply for the grant free of charge for water plant upgrades. Prison Camp Road is set to go to bid soon.

➤ **Agenda Item 9: General Town Business**

PTRC is assisting the Town with an energy assessment that will hopefully reduce utility costs for the Town. The Town's insurance company conducted a Risk Management Audit; most operations were in compliance with our policies, though some minor changes will be made to insure safe operations. BB&T will be holding a grand opening for their branch on Twin Oaks September 16th. The start date for Recycling service has been moved to January 1st because of concerns that the holiday schedule will cause too much confusion regarding the pickup schedule. Staff are still working towards the Town being able to accept credit card payments online. The County Board has requested that their Property Committee meet with Town staff and Commissioners to discuss possible acquisition of the parking lot at Crutchfield and W. Atkins. The meeting will be September 2nd at 9:00 am at Town Hall. Withers and Ravenel have inquired regarding the Town's progress in acquiring land for a park. Town Manager Josh Smith advised acquiring land as soon as is feasible and waiting until the beginning of next fiscal year to apply for a PARTF grant. The September 11th Parade will take place on September 10th along Main Street.

➤ **Motion to Adjourn at 6:35PM**

Commissioner Lawson, seconded by Commissioner Dockery, made a motion to adjourn. The Board approved unanimously.

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CLERK'S SIGNATURE