

TOWN OF DOBSON, NORTH CAROLINA

Board Of Commissioners Regular Meeting Minutes July, 28th 2011

PRESENT

Mayor: Ricky K. Draughn



Mayor Pro Tempore: Lana Brendle

Commissioners: Wayne Atkins
Todd Dockery
John Lawson
Gerri Martin

Staff: Town Manager Josh Smith
Assistant Town Manager Tom Hart
Town Attorney Hugh Campbell
Police Chief Shawn Myers
Public Works Director Michael Frazier

MINUTES

- **Mayor Draughn Called the Regular Meeting to Order at 6:00PM**
- **Agenda Item 1: Consider Minutes From July 28th, 2011 Meeting**

Commissioner Lawson, seconded by Commissioner Martin, made a motion to accept the Minutes as presented. The Board unanimously approved the Minutes from the July 28, 2011 Meeting.

- **Agenda Item 2: Public Comment**

The Mayor opened the meeting to public comment, nobody wished to address the Board.

- **Agenda Item 3: Fiscal Performance Report**

Assistant Town Manager Tom Hart presented the staff's fiscal update to the Board. The presented numbers are approximate however staff expects the budget to come in balanced with revenues outpacing expenditures. Staff estimates \$10,000 surplus in the general fund and a \$30,000 surplus in the enterprise fund. There are still several revenues from the previous fiscal year that have yet to be disbursed by the County and State.

➤ **Agenda Item 4: Budget Amendments to Fiscal Year 2010/2011**

Town Manager Josh Smith recommended the Board make three amendments to the previous fiscal year's budget:

- Increase the revenue and expenditures line items for occupancy tax from 95,000 to 103,000.
- Increase the police department grant revenue from \$0 to \$3,600
- Increase the Charges for Utilities revenue from \$795,000 to \$810,000
- Increase County Reimbursement revenue from \$202,000 to \$230,000

Commissioner Atkins, seconded by Commissioner Dockery, made a motion to approve the recommended budget amendments. The Board unanimously approved.

➤ **Agenda Item 5: Consider Resolution of Intent to Close Folger Street**

Town Manager Josh Smith advised the Board that the next step in the process of closing the intersection of Folger Street and Main Street was to approve a resolution of intent. State DOT has already made it clear that they will mandate the closure of the intersection and closing the intersection will allow the Sheetz project to move forward. Written approval for the closure has also been obtained from the adjacent property owners. Commissioner Martín inquired as to who would be responsible for maintenance of the closed section of street. Engineers from Sheetz explained that the property would be relinquished and become part of the privately owned lot at the corner of Folger and Main. Commissioner Dockery, seconded by Commissioner Lawson, made a motion to approve the Resolution of Intent/ The Board approved unanimously.

➤ **Agenda Item 6: Consider Memorandum of Understanding**

Town Manager Josh Smith advised the Board that the **Council of Governments** had changed their name since the Board had previously approved an agreement for the COG's Regional Transit and Planning Organization. Under their new name the COG is requiring that the Board approve a memorandum acknowledging the name change. Commissioner Lawson, seconded by Commissioner Atkins, made a motion to approve the Memorandum of Understanding. The Board unanimously approved

➤ **Agenda Item 7: Board Appointments**

Town Manager Josh Smith advised the Board that the Planning Board and Cemetery Trustees had vacancies. Trustee Kermit Draughn's appointment has expired and staff recommended the Board reappoint Kermit Draughn. Commissioner Martín made a motion to reappoint Kermit Draughn as a Cemetery Trustee. Commissioner Lawson seconded and the Board approved unanimously.

The Planning Board had two openings. Lynn Hayden had approached staff and expressed interest in serving on the Board. Commissioner Lawson, seconded by Commissioner Martín, made a motion to appoint Lynn Hayden to the Planning Board. The Board unanimously approved.

Rachel Pace had expressed an interest in joining the Recreation Committee. Commissioner Dockery made a motion to appoint Rachel Pace to the Recreation Committee. Commissioner Lawson seconded and the Board unanimously approved.

➤ **Agenda Item 8: General Town Business**

Town Manager Josh Smith addressed the Board regarding the following issues:

Residential Garbage pickup locations have been inventoried. Staff are working with Waste Management to clean up the billing process and recycling is expected to commence in October.

The BB&T branch has opened at the 77 interchange.

Security Cameras have been installed at Town Hall to monitor several police functions and monitor the collection of utility payments. A secure file room and a secure server room have also been created at Town Hall.

Two volunteers from the community have planted flowers at the Town Hall sign.

Public Works Director Michael Frazier advised the Board that the Capital Improvements at the Waterplant were underway. Electrical work is being done to prepare the building for the improvements.

Staff is investigating the feasibility of extending the waterline on Twin Oaks Road to capture several new customers including a farm that would be a high volume customer.

The Council of Governments has completed a parking inventory for the Town. The inventory indicates that the Town's downtown area has adequate parking for special events and other eventualities.

Police Chief Shawn Myers has been awarded a grant through the Governor's Highway Safety Program for an equipment trailer with several cones and a light tower. The grant requires the Board to approve the resolution accepting the grant. Commissioner Dockery, seconded by Commissioner Lawson, made a motion to accept the grant. The Board approved unanimously.

Mount Airy's recent motion for summary judgment was denied in court. The lawsuit is expected to proceed to mediation in October.

➤ **Motion to Adjourn at 6:35PM**

Commissioner Dockery, seconded by Commissioner Lawson, made a motion to adjourn. The Board approved unanimously.

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CLERK'S SIGNATURE