



# THE TOWN OF DOBSON N.C.

AN EQUAL OPPORTUNITY SERVICE PROVIDER

## ACCOUNT TERMINATION REQUEST

### SERVICES TO BE TERMINATED

<input type="checkbox"/>	Water & Sewer Utilities	<input type="checkbox"/>	Curbside Residential Refuse (1) 96 Gallon Cart
<input type="checkbox"/>		<input type="checkbox"/>	

I AM REQUESTING SERVICES BE TERMINATED ON THE FOLLOWING DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### ACCOUNT HOLDER INFORMATION

ACCOUNT NUMBER:	
FULL LEGAL NAME:	
CURRENT SERVICE ADDRESS:	
MAILING ADDRESS FOR FINAL BILL:	
NEW TELEPHONE:	

### RENTER'S DEPOSIT REFUND

<input type="checkbox"/>	I WILL PAY THE BALANCE ON MY ACCOUNT IN FULL AND RECEIVE MY DEPOSIT REFUND IN FULL
<input type="checkbox"/>	I WILL PAY PART OF THE BALANCE ON MY ACCOUNT AND USE MY DEPOSIT FOR THE REMAINING BALANCE
<input type="checkbox"/>	I WILL USE MY DEPOSIT TO PAY THE BALANCE ON MY ACCOUNT

### TERMINATION AGREEMENT

Account holder is responsible for all metered consumption until a final meter reading is taken. The actual date of the final meter reading may not be the exact date requested but will be within 72 hours of the date requested. The more time between the date of this termination request and the requested date of termination, the more likely the final reading will be on the requested termination date. The preference as to how any deposit is used is only given as a courtesy. The Town reserves the right to use your deposit to pay any balance on your account if it becomes delinquent at any time. Please allow 60 days for the Town to process and return your deposit.

I HERBY AGREE TO THE ABOVE TERMINATION AGREEMENT, SIGNED:

### OFFICE USE ONLY

<input type="checkbox"/>	FINAL METER READING TAKEN	<input type="checkbox"/>	REMAINING DEPOSIT REFUNDED
<input type="checkbox"/>	GARBAGE BINS AND DUMPSTERS COLLECTED	FINAL METER READ/DATE:	
<input type="checkbox"/>	FINAL BILL SENT OUT		
<input type="checkbox"/>	PAYMENT RECEIVED		
<input type="checkbox"/>	DEPOSIT USED		

